10

Advisor for Management

Assistant Director for Assocrat and Reports

Request for 2/0 change - Requirements and Control Merisian

1. It is requested that the table of organization of the impairments and Control Division, Q/RP, he adjusted to conform more realistically with the convent operations of the Division. The recommended revision (attached) covers a total of 37 positions on the fiscal year 1952 basis; exterious indicate positions not to be filled before 1 July 1951.

2. The revision incorporates ton changes:

a. The position of Research Assistant in the Office of the Chief is requested at grade 15-7, rether than GA-6. This position has developed into a Junior Professional, rether than a clorical, function. For instance, the encumbent assists the bivision Chief in handling the defector progress and operational liaisons also adopts Q/RR reading requirements to mesde.

b. The grains in the Reading Section of the Control Branch are revised demonstris on the backs of those menths' experience in the operation. Originally those readers were expected to allocate, serven, do abstracting and some evaluations of materials. Because of the volume of work (\$60 - \$50 december, plus \$50 - \$50 cables, daily) and other considerations, it has been necessary to eliminate all but the allocating function and the minimum requisite percentage.

J. The changes listed in paragraph 2 are testables and subject to final allocation by the Tage and Glassification Division. Position descriptions are now being prepared on the basis of extress operation. Therefore, it is requested that this 1/0 change be approved prouptly in order that the positions may be established at the exclines possible memoria.

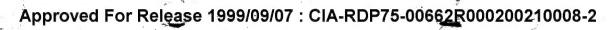
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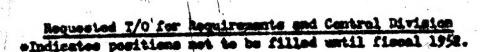
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S/AD/RE: Total

Wage & Class, 1 OAD/RR 2 OD/R 1

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Office of the Chief Chief Intelligence Officer Research Assistant Administrative Asst.	1 1 1 1	05-11 05-13 05-7 05-6	<u>.</u>
Chief Intelligence Officer		05-13 05-12	
Intelligence Officer Intelligence Officer Secretary (Steno.) Clerk Steno.	3 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	08-11 08-9 08-6 08-4	<u> </u>
Control Brench			
Office of the Chief Chief Control Clerk	1 2	05-13 05-5	
Reading Section Chief Intell. Officer Intell. Officer Intell. Officer	1 1 1 2 11	08-11- 08-9 08-7 08-5	
Services Rection Loan & Require. Off. Loan & Require. Assi TS Control Officer Control Clark Cable Clark Mail Clark		GB-9 GB-7 GB-5 GB-5 GB-4 (3)	<u>25</u>

Total II